

Appendix1

Indicator: Percentage of eligible decisions available for Call-In

Target: 95%

	Q1	Q2	Q3	Q4	Annual
2008/09	98%	98%	99%	98%	98%
2009/10	98%	99%	99%	98%	99%
2010/11	98%	98%	99%	97%	98%

Comments: This internal Democratic Services indicator is measured on a monthly basis, the Head of Governance Services regularly monitors this indicator and raises any issues of concern with the relevant Director.

In all cases reports accompanying decisions (whether they be by Executive Board or by an officer under delegated authority), have presented reasons for decisions to be exempted from call in. These are considered with the decision to exempt being a matter for the decision taker.

In general terms decisions to exempt from call in have been due to:

- Potential financial liabilities should a decision be delayed by call in
- Safeguarding issues
- Urgent matters relating to contract/service delivery difficulties
- Potential loss of income

No issues have been raised in year with the Monitoring Officer or the Head of Governance Services regarding the Call In process

The target was met for 2010/11 and will continue to be monitored throughout 2011/12.

Appendix1

Indicator: Percentage of Key Decisions which did not appear in the Forward Plan

Target: 2008/09 - 15% Target: 2009/10 – 13% Target: 2010/11 – 11%

	Q1	Q2	Q3	Q4	Annual
2008/09	27%	17%	14%	11%	15.6%
2009/10	11%	16%	11%	8%	11.5%
2010/11	14%	21%	12%	18%	15.9%

Comments: This indicator is a Corporate Indicator and features in the Council Business Plan. The data is taken from both Delegated Decisions and Committee Decisions.

This indicator is measured on a monthly basis and the Head of Governance Services has introduced a detailed Decision Monitoring arrangement which feeds Governance data which is supplied to the Corporate Leadership Team.

In all cases reports accompanying decisions (whether they be by Executive Board or by an officer under delegated authority), have presented reasons for decisions needing to be taken in advance of the publication of the next Forward Plan entry. These are considered with the decision to exempt being a matter for the decision taker.

In general terms the reasons for decisions not being on the Forward Plan have been due to:

- Urgency (financial and contractual)
- Oversight/lack of awareness
- Slippage from previously notified Forward Plan entry

The target was not met for 2010/11 and further training has been undertaken within Directorates in order that the requirements in respect of Key decisions are understood and cascaded to decision takers.

This indicator will continue to be monitored throughout 2011/12 with additional escalation processes being introduced via the Director of Resources